



## **Internship vacancy ‘research and coordination assistant’ at the Centre of European law**

(full time, 6 months, paid)

### **CONTEXT**

The Centre for European Law, affiliated to the Faculty of Law and Criminology at the Université Libre Bruxelles and closely collaborating with the Institute for European Studies, is a research center focusing on European law. Its researchers focus on one of four main research areas: the EU as a constitutional system founded on the basis of common values and the respect of fundamental rights; the EU as an area of freedom, security and justice; the EU as a space of economic and social regulation; the EU as an actor on the international stage.

The Center for European Law offers a research and coordination assistant internship, organized as a 6-month full-time professional immersion contract and remunerated for a monthly allowance of € **1250**.

The “contrat d’immersion professionnelle” is a work placement agreement whose main objective is to allow the person hired under this type of agreement to gain practical experience, as well as professional knowledge and skills.

### **OBJECTIVES**

The internship allows the trainee to acquire a first professional experience in a university research community. The objectives of this internship are:

- Getting to know the workings of a university research centre
- Learning to organise collective and individual research projects, as well as scientific events
- Being introduced to legal research and the writing of scientific articles
- Developing interaction skills with academics, practitioners and students
- Developing interpersonal and institutional communication skills
- Practicing French and English in a professional context

### **FUNCTIONS**

The recruited person will work within the team of the Centre of European Law, under the supervision of Prof. Chloé Brière as its Director and in collaboration with the Centre’s team.

They will be responsible for the following administrative, coordination and research tasks:

- Support for the organisation of scientific projects and conferences within the European Law Centre

- Publicity and dissemination of activities and scientific events organised by the Centre for European Law
- Publicity and dissemination related to the LL.M in European law
- Contribution to the day-to-day management and updating of the CDE website.
- Participating in research projects / publications
- Legal research

## **REQUIRED PROFILE**

- Education: Master's degree in law, or LL.M in European law (eventually a Master's degree in European studies)
- Knowledge of European law and a demonstrated research capacity are an asset
- Languages (required): English and French (spoken and written).

Desired qualities:

- Global analysis, synthesis and writing capacity
- Ability to organise missions autonomously
- The ability to work in a team
- Sense of communication in a multilingual environment.
- Rigor and respect of deadlines
- Ability to manage multiple projects at once

## **PLACE**

Institute for European Studies - ULB : Avenue Franklin Roosevelt 39, 1050 Bruxelles.

Working conditions : the intern will work in a shared office with others researchers of the Centre.

## **DURATION OF THE INTERNSHIP**

The internship will start on **1 October 2022** until **31 March 2023**.

## **CONTACT**

Please send your application (cover letter of 1 page and resume), or any questions regarding the vacancy to [cde@ulb.be](mailto:cde@ulb.be).

The call will be open until 18 August 2022. Shortlisted candidates will be invited to an interview on 25 August.